

Simon Daniel Coll

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Profile

Freelance academic editor with a background in history, modern languages and other humanities fields, specializing in language editing for non-native speakers of English.

Key Skills

EXCELLENT COMMAND OF ENGLISH

- Frequently edit English academic texts written by non-native speakers (for example, posts written by Chinese, German and Italian researchers for *History to the Public*)
- Experienced in teaching English grammar and vocabulary at a variety of levels as an EFL teacher

COMMUNICATION

- Capable of communicating complex material to many different audiences:
 - Have disseminated my doctoral research in a variety of formats: written (thesis, book review); oral (conference presentation) and graphical (research poster)
 - Have creatively reinterpreted my research and other historical topics in non-academic contexts (such as blog posts)
 - As an LSA, adapted teaching materials and differentiated work for pupils with a range of special educational needs

PROJECT MANAGEMENT & ORGANIZATION

- As a PhD researcher, able to identify and prioritize project goals and develop a reasonable timeline for completion
- Able to organize multiple writing projects (PhD thesis, conference presentations, book reviews and blog posts) concurrently
- Have worked effectively with limited supervision throughout my doctorate
- As Managing Editor of *History to the Public*, worked with writers and other editorial staff to guide posts from conception to publication

PROFESSIONAL RESPONSIBILITY

- Familiar with an extensive variety of style guides and citation standards: Chicago Manual of Style, APA, MHRA, MLA, Elsevier Harvard, Oxford HUMSOC
- Have become versed in and complied with all relevant academic, ethical, administrative and typographical standards as a PhD researcher
- As Managing Editor of *History to the Public*, developed a conscientious approach to relevant copyright law (concerning image licensing, for example)

Other Skills

Languages English (native), German (CEF level C2+), Polish (CEF level B1), Russian (CEF level B1), French (CEF level B2)

Office software Microsoft Word & Excel, LibreOffice Writer, Calc & Base, Google Docs & Sheets

Project management Trello

Presentation software Microsoft PowerPoint, Google Slides, Prezi

Coding & Markup Markdown, LaTeX

CAT tools MateCat

Version control Git (GitHub, Bitbucket)

Operating systems Windows XP/Vista/7/10, Linux Debian/Ubuntu

Education

Department of German, University College London

PHD IN COLD WAR HISTORY

- Thesis title: 'Social perspectives on nationalism, normalization and East German-Polish relations, 1965–1985'
- Supervised by Professor Mary Fulbrook
- Awarded a full research council studentship for academic years 2014–2017, and additional research and travel grants throughout

London, UK

2014–2020

School of Slavonic and East European Studies (SSEES), University College London

MA IN HISTORY, PASS WITH MERIT

- Dissertation: 'The SED's positive *Polenbild* as a flawed instrument of East German–Polish reconciliation, 1972–1980'

London, UK

2013–2014

Churchill College, University of Cambridge

MA IN MODERN AND MEDIEVAL LANGUAGES (GERMAN & RUSSIAN), CLASS I

- Awarded Churchill College scholarships for academic years 2008–2009 and 2011–2012 for high examination results

Cambridge, UK

2007–2011

Experience

EDITING & PROOFREADING

Cambridge University Press

FREELANCE COPYEDITOR (BOOK MANUSCRIPTS)

Cambridge, UK

2020–present

Baylor University Press

FREELANCE COPYEDITOR (BOOK MANUSCRIPTS)

Waco, TX, USA

2019–present

University of Bristol Press

FREELANCE COPYEDITOR (BOOK MANUSCRIPTS)

Bristol, UK

2019–present

University of Toronto Press

FREELANCE COPYEDITOR (JOURNALS)

Toronto, Canada

2018–present

Oxford University Press

FREELANCE COPYEDITOR (JOURNALS)

Oxford, UK

2018–present

- *Historical Research*
- *Transportation Safety and Environment*

History of the Human Sciences journal

FREELANCE COPYEDITOR

Sage Publications

2019–present

Britain and the World journal

FREELANCE COPYEDITOR (VOLUNTARY)

Edinburgh University Press

2018–present

Academic Language Experts

FREELANCE COPYEDITOR

Ma'ale Adumim, Israel

2018–present

History to the Public blog

CO-FOUNDER AND MANAGING EDITOR

London/Cambridge, UK

2014–2018

OTHER EXPERIENCE

Katherine & King's College of London

ENGLISH AS A FOREIGN LANGUAGE (EFL) TEACHER

London, UK

2012

Preston Manor School, Wembley

LEARNING SUPPORT ASSISTANT (LSA)

London, UK

2011–2013

Language Link

EFL TEACHER

Volgograd, Russia

2009–2010