

# Simon Daniel Coll

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## Profile

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History PhD student with a background in modern languages and an enthusiasm for communication and public engagement, looking to combine these skills in a career as a freelance academic editor.

## Key Skills

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### EXCELLENT COMMAND OF ENGLISH

- Frequently edit English academic texts written by non-native speakers (for example, posts written by Chinese, German and Italian researchers for *History to the Public*)
- Experienced in teaching English grammar and vocabulary at a variety of levels as an EFL teacher

### COMMUNICATION

- Capable of communicating complex material to many different audiences:
  - Have disseminated my doctoral research in a variety of formats: written (thesis, book review); oral (conference presentation) and graphical (research poster)
  - Have creatively reinterpreted my research and other historical topics in non-academic contexts (such as blog posts)
  - As an LSA, adapted teaching materials and differentiated work for pupils with a range of special educational needs

### PROJECT MANAGEMENT & ORGANIZATION

- As a PhD researcher, able to identify and prioritize project goals and develop a reasonable timeline for completion
- Able to organize multiple writing projects (PhD thesis, conference presentations, book reviews and blog posts) concurrently
- Have worked effectively with limited supervision throughout my doctorate
- As Managing Editor of *History to the Public*, work with writers and other editorial staff to guide posts from conception to publication

### PROFESSIONAL RESPONSIBILITY

- Have become versed in and complied with all relevant academic, ethical, administrative and typographical standards as a PhD researcher:
  - Familiar with the Chicago Manual of Style, MHRA, MLA and Elsevier Harvard standards
- As Managing Editor of *History to the Public*, have developed a conscientious approach to relevant copyright law (concerning image licensing, for example)

## Other Skills

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**Languages** English (native), German (CEF level C2+), Polish (CEF level B1), Russian (CEF level B1), French (CEF level B2)

**Office software** Microsoft Word & Excel, LibreOffice Writer, Calc & Base, Google Docs & Sheets

**Project management** Trello

**Presentation software** Microsoft PowerPoint, Google Slides, Prezi

**Coding & Markup** Markdown, LaTeX

**CAT tools** MateCat

**Version control** Git (GitHub, Bitbucket)

**Operating systems** Windows XP/Vista/7/10, Linux Debian/Ubuntu, Android 6.0

## Education

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### Department of German, University College London

London

PHD IN COLD WAR HISTORY

2014–2018

- Thesis title: 'Social perspectives on nationalism, normalization and East German–Polish relations, 1965–1985'
- Supervised by Professor Mary Fulbrook & Dr Katarzyna Zechenter
- Awarded a full research council studentship for academic years 2014–2017, and additional research and travel grants throughout

### School of Slavonic and East European Studies (SSEES), University College London

London

MA IN HISTORY, PASS WITH MERIT

2013–2014

- Dissertation: 'The SED's positive *Polenbild* as a flawed instrument of East German–Polish reconciliation, 1972–1980'

### Churchill College, University of Cambridge

Cambridge

MA IN MODERN AND MEDIEVAL LANGUAGES (GERMAN & RUSSIAN), CLASS I

2007–2011

- Year abroad in Russia (worked as an EFL teacher in Volgograd) and Germany (studied Philosophy for one term as an ERASMUS student at Würzburg University) 2009–2010
- Awarded Churchill College scholarships for academic years 2008–2009 and 2011–2012 for high examination results

## OTHER EDUCATION/QUALIFICATIONS

### Language Link

Moscow, Russia

CERTIFICATE IN TEACHING ENGLISH AS A FOREIGN LANGUAGE

August 2009

### Institut für Sprachen

Kassel, Germany

GERMAN–ENGLISH INTERPRETATION AND TRANSLATION

August 2010

## Experience

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### EDITING & PROOFREADING

#### Enago

New York

FREELANCE COPYEDITOR

2018–present

#### Academic Language Experts

Ma'ale Adumim, Israel

FREELANCE COPYEDITOR

2018–present

#### Britain and the World journal

Edinburgh University Press

FREELANCE COPYEDITOR

2018–present

#### Language and Semiotic Studies journal, Soochow University

Suzhou, China

ASSISTANT EDITOR

2017–present

#### History to the Public blog

London/Cambridge

CO-FOUNDER AND MANAGING EDITOR

2014–present

### OTHER EXPERIENCE

#### Katherine & King's College of London

London

ENGLISH AS A FOREIGN LANGUAGE (EFL) TEACHER

2012

#### Preston Manor School, Wembley

London

LEARNING SUPPORT ASSISTANT (LSA)

2011–2013

#### Select English

Banbury

EFL TEACHER

July–August 2011

#### Language Link

Volgograd, Russia

EFL TEACHER

2009–2010

#### International Quest

London

EFL TEACHER

July 2009